

Take an active role in Wake Forest

Apply now to serve on one of the Town's eight advisory boards



Residents are encouraged to apply for one of the various Town advisory boards. By serving on a board, you will have a direct impact on the quality of life in Wake Forest.

Applications are accepted each year throughout the month of September. The deadline to apply is Sept. 30.

Applications are available online at wakeforestnc.gov/advisory-boards or by request at Wake Forest Town Hall.

For more information, contact Executive Assistant Cathi Pope:

- ✉ cpope@wakeforestnc.gov
- ☎ 919.435.9467
- 🌐 wakeforestnc.gov/advisory-boards



TOWN of
WAKE FOREST

Board of Adjustment

PURPOSE: To hear and decide appeals of the Administrator's enforcement or interpretation of the Unified Development Ordinance (UDO). The board may also authorize variances from the terms of the UDO that will not be contrary to the public interest and that meet specific findings of fact.

TERM: 3 yrs. (in-town), 2 yrs. (ETJ resident, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

MEETINGS: As needed on the third Thursday of the month, 6 p.m. at town hall

YOUTH SEATS OFFERED: No



Historic Preservation Commission

PURPOSE: To safeguard the heritage of Wake Forest by preserving districts and landmarks that embody important elements of the town's culture, history, architectural history and to promote the use and conservation of such districts and landmarks for the education, pleasure and enrichment of all citizens.

TERM: 3 yrs.

MEETINGS: 6:30 p.m. on the second Wednesday of each month at town hall

YOUTH SEATS OFFERED: Yes*

SPECIAL EVENT: Christmas Historic Home Tour (even numbered years only)

Human Relations Council

PURPOSE: To encourage understanding and goodwill between all Wake Forest citizens regardless of race, sex, religion, creed, nationality, or economic status, and thus promote the general welfare of the town.

TERM: 3 yrs.

MEETINGS: 6:30 p.m. on the fourth Thursday of each month at town hall

YOUTH SEATS OFFERED: Yes*

SPECIAL EVENTS: Good Neighbor Day, Multicultural Day



Parks, Recreation & Cultural Resources Advisory Board

PURPOSE: To suggest policies and serve as liaison in matters affecting policies, programs and the acquisition and disposal of lands and properties related to the recreational program, and to its long-range projected programs. Members on this board represent one of three interest areas: Parks & Recreation, Cultural Resources or Greenways.

TERM: 3 yrs.

MEETINGS: 6:30 p.m. on the fourth Monday of each month at Flaherty Park Community Center

YOUTH SEATS OFFERED: Yes*

SPECIAL EVENT: Wake Forest Unplugged

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Planning Board

PURPOSE: To hold joint public hearings with the board of commissioners and make recommendations to the board of commissioners on petitions related to rezonings, text amendments, special use permits and major site/subdivision master plans. The planning board may also recommend changes to the Unified Development Ordinance and the Community Plan.

TERM: 3 yrs. (in-town resident), 2 yrs. (ETJ resident, appointed by the Wake County Board of Commissioners and the Wake Forest Board of Commissioners)

MEETINGS: 6 p.m. on the second Tuesday of each month at town hall

YOUTH SEATS OFFERED: No



Public Art Commission

PURPOSE: To advise the board of commissioners about public art projects, planning and program management. The commission also recommends and implements public art policy and facilitates public participation, outreach, and communications concerning public art.

TERM: 3 yrs.

MEETINGS: 7 p.m. on the fourth Thursday of each month at the Renaissance Centre Arts Annex

YOUTH SEATS OFFERED: Yes*

Technology Advisory Board

PURPOSE: To advise the Town in all areas related to technology and to spur economic development through technological growth by collaborating with business, industry, non-profits, public institutions and citizens.

TERM: 3 yrs.

MEETINGS: 6:30 p.m. on the fourth Monday of each month at town hall

YOUTH SEATS OFFERED: Yes*



Urban Forestry Board

PURPOSE: To oversee Wake Forest's Urban Forestry Program including the Arbor Day Celebration and planting events, and to advise the board of commissioners on policies relating to trees and landscape regulations.

TERM: 3 yrs.

MEETINGS: 6:30 p.m. on the fourth Tuesday of each month at town hall

YOUTH SEATS OFFERED: Yes*

SPECIAL EVENT: *Arbor Day Celebration & Tree Seedling Giveaway*

Youth Seats on Advisory Boards

Students in grades 11–12 are invited to apply for a seat on an advisory board. Youth seats are offered on the following boards:

- **Historic Preservation Commission**
2 YOUTH SEATS MAXIMUM*
- **Human Relations Council**
3 YOUTH SEATS MAXIMUM*
- **Parks, Recreation & Cultural Resources Advisory Board**
3 YOUTH SEATS MAXIMUM*
- **Public Art Commission**
3 YOUTH SEATS MAXIMUM*
- **Technology Advisory Board**
3 YOUTH SEATS MAXIMUM*
- **Urban Forestry Board**
3 YOUTH SEATS MAXIMUM*

Terms are two years for 11th graders and one year for 12th graders. The term runs from January through December.

** Check the Town's website to see the current number of youth seats available on each board for the upcoming year.*

Learn more about the advisory boards

